

*Enclosed is your Consolidated Form 1099 for the 2016 tax year. Before preparing your tax return, please read this document carefully. It provides information to consider when preparing your tax return. Also review the Internal Revenue Service (IRS) Form 1099 instructions included with your Consolidated Form 1099. TCA recommends you consult your tax advisor to discuss the appropriate treatment of your transactions.*

## 1099 REPORTING INFORMATION FOR 2016

### **Tax Forms and Supporting Documents**

The enclosed Forms 1099 include all forms applicable to your account. These forms are provided to the IRS by Trust Company of America (TCA). Your account statements or trade confirmations may differ from the enclosed 1099 information. If they differ, it is important to rely on the enclosed Forms 1099 when preparing your tax return and to consult your investment or tax advisor.

### **Tax Identification Number (TIN)**

For security reasons, your Social Security Number (SSN) or Tax Identification Number (TIN) only shows the last 4 digits on your Forms 1099. The complete number will be provided to the IRS. If the IRS determines your TIN does not match your legal name on the Form 1099, they may request we contact you for clarification. If this occurs, we may also be required to collect backup withholding at a rate of 28% from all your reportable transactions and you may be subject to a \$50 IRS penalty. Report any discrepancies, including an incorrect address, to your investment advisor.

### **Cost Basis Information**

Covered transactions, which require custodians to report the adjusted cost basis to the tax payer and the IRS, include stocks and ETFs with a purchase date of 1/1/2011 or later, mutual funds with a purchase date of 1/1/2012 or later, simple bonds with a purchase date of 1/1/2014 or later, and complex bonds with a purchase date of 1/1/2016 or later. A simple bond is one that has a fixed rate or is Original Issue Discount (OID). A complex bond is one that has a variable rate, is a STRIP, or a taxable muni bond. Purchases prior to the effective dates listed above are considered noncovered, as are transfers where the cost basis was not provided by the transferring custodian. In these cases, the cost basis will not be reported on Form(s) 1099-B; however, the purchase value, if known, is listed to the right of the Form 1099-B in the supplemental information section. In cases where the purchase value is not known, the gain will match the amount of proceeds for the sale.

The default tax lot relief method for stocks and ETFs is actual cost/first-in-first-out (FIFO) and for mutual funds is average cost per share/FIFO unless specifically requested to use another tax lot relief method. Any request to change a lot relief method must be made in writing to TCA or to your investment advisor and will be effective for transactions after the request has been processed.

### **Additional Form 1099-B Information**

Proceeds from Broker and Barter Exchange Transactions contain sale transactions on a trade date basis. This includes all reportable gross proceeds transactions less commissions. Your Forms 1099-B may also include other types of transactions, such as redemptions, mergers, cash paid "in lieu" of fractional shares, or reallocated proceeds from a mutual fund. Short term instruments, bonds with a maturity date less than one year from issuance, are permanently excluded from 1099-B reporting.

Form(s) 1099-B report all gross proceeds from all sales made throughout the year. Depending on the number of sales made in your account, the gross proceeds amount could be greater than your account value.

Due to the cost basis regulations, more information is now being reported on Form 1099-B. Where appropriate, the box number reflects the corresponding columns on Form 8949. The Forms 1099-B are broken out into sections depending on whether the transactions are covered or noncovered, have short-term or long-term capital gains, or have no cost basis associated with the sell. The box to the right of the Forms 1099-B shows the purchase value for noncovered transactions, and the gain/loss information, neither of which are reported to the IRS. This information may be helpful when preparing your tax return.



### **Additional Form 1099-DIV Information**

Dividends and long term capital gains greater than \$10 and payments reallocated for tax purposes are reported on this form. Some mutual fund and REIT distributions with a record date during the last quarter but payable in January 2017 are reported on your 2016 Form 1099-DIV. If a Form 1099-DIV is included in your tax packet, you received a corresponding 1099 Tax Information Statement that breaks out the 2016 payments for each asset held during the year.

#### **Reallocated Dividends**

- Dividend payments paid by corporations, mutual funds, and REITs may reclassify dividends paid to you during the 2016 calendar year.

#### **Holding Period**

- It is your responsibility to track the holding period requirement. Your tax advisor can explain the holding period that determines qualified dividends.

#### **Foreign Tax Withheld at Source**

- Account statements reflect the net amount of dividends received by U.S. taxpayers from foreign corporations. The gross amount (net amount plus the tax withheld at the source) is reported in Box 1a, Ordinary Dividends on Form 1099-DIV. The withheld tax is reported in Box 6, Foreign Tax Paid on Form 1099-DIV.

### **Additional Form 1099-INT Information**

Interest amounts received that are greater than \$10 will be reported on this form. Interest can be received from cash holdings, corporate bonds, federal agency bonds, taxable and tax exempt municipal bonds. Municipal bond interest may or may not be taxable at the state or federal level. Your tax advisor will be able to help you determine this. Accrued interest earned on the sale of bonds is reported as interest income.

### **Additional Form 1099-MISC Information**

If you received royalty amounts in excess of \$10 or rent in excess of \$600, you received a Form 1099-MISC. This information will be reported to the IRS. These types of payments will be reallocations from dividends received throughout the year from Widely Held Fixed Investment Trusts (WHFIT).

### **Additional Form 1099-OID Information**

Original Issue Discount amounts of at least \$10 will be reported on this form. If the asset was purchased with acquisition premium, no amount will be reported in Box 6, rather the net amount will be reported in Box 1 or Box 8 if the asset is a U.S. Treasury.

### **Corrections to Forms 1099**

Please be aware that forms are subject to correction. If you receive a corrected Form 1099, the form type will be reflected on the cover page and the corrected column will reflect 'Yes' on the form. In some cases these corrections may create a new Form 1099-B or 1099-MISC if a payment reallocates to a box on that form.

*Mutual Funds, ETFs and REITs are subject to dividend reallocation. If you hold these types of securities, there is a greater likelihood of receiving a corrected tax form. Please make your tax professional aware of the possibility that you may receive a corrected Form 1099 in order to determine the most appropriate time to file your tax return. If you file your return early and subsequently receive a corrected Form 1099, you may incur additional fees for tax preparation.*